

Kentucky Board of Social Work
Monthly Board Meeting
June 9th, 2025

Board Members Present:

Hank Cecil, LCSW
Whitney Cassity-Caywood, LCSW
Genesia Kilgore-Bowling, CSW
Lori Vogel, LCSW
Laura Guffey, LSW

Staff Present:

Marc Kelly, Executive Director
Vanessa Jones, Executive Assistant
Mark Brengelman, Board Attorney
Mike Nickles, Board Attorney

Call to Order

Hank Cecil called the meeting to order at 11:32 a.m. ET.

Board Minutes:

April 28, 2025, minutes – a motion was made by Laura Guffey and seconded by Whitney Cassity-Caywood to approve the April minutes for the April 28th meeting. Motion carried by unanimous voice vote.

Operations Report – April and May 2025:

Marc Kelly, Executive Director, reported the following for the operations report:

Applications-183
LSW licenses-5
CSW Licenses-63
LCSW Licenses-95
Renewals-373
Temporary permits-10 clinical and 1 non-clinical
Supervision contracts- 102 approved 4 deferred
CEU providers and sponsors - 4 approved
Total number of active licensees-8,012

Lori Vogel made a motion to accept the Operations report. Laura Guffey seconded. Motion carried by unanimous voice vote.

Financial Report – April and May 2025:

Whitney Cassity-Caywood reported board expenditures and revenues for April and May – April income: \$49,251.00; April expenses: \$96,541.29; April fund balance: \$684,989.81. May income: \$57,870.58; May expenses: \$47,558.70; May fund balance: \$695,301.69. Whitney shared that the board is still operating within the budget and will end the state fiscal year positively and the new year will begin July 1st. Whitney Cassity-Caywood made a motion to accept the financial report. Lori Vogel seconded. Motion carried by unanimous voice vote.

Board Members Travel and Per Diem:

Board members per diem and travel for today's (6/9/25) meeting – Whitney Cassity-Caywood made a motion to approve the Board's per diem and travel for the June 9th meeting. Lori Vogel seconded. Motion carried by unanimous voice vote.

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Committees

Application Committee

Lori Vogel, LCSW and Laura Guffey, LSW

Applicant 1 – The committee recommends that this applicant’s application be approved to take the master exam. Motion to approve for exam carried by unanimous voice vote.

Applicant 2 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer was carried by unanimous voice vote.

Applicant 3 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer was carried by unanimous voice vote.

Applicant 4 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer was carried by unanimous voice vote.

Applicant 5 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer was carried by unanimous voice vote.

Applicant 6 – The committee recommends that this applicant’s application be approved to take the master exam. Motion to approve for exam carried by unanimous voice vote.

Lori Vogel asked Vanessa Jones to request more specific information on the deferred applicants, such as probation and parole information; probation completion and proof of fine payments, if any. Vanessa stated she will request after review of the initial application.

Complaint Committee

Whitney Cassity-Caywood, LCSW and Hank Cecil, LCSW

A recommendation and motion were made by the committee to have the board attorney issue a letter of admonishment on **Complaint No. 24-62** due to not responding to complaint within the required 20 days. Motion carried by unanimous voice vote.

Lori Vogel and Laura Guffey asked about the letter of admonishment. Whitney Cassity-Caywood explained the letter of admonishment are issued due to an infraction but are not public documents and remain in the licensee’s file for future reference, as in this case, failure to respond to a complaint filed with the board required within the 20 days in the board’s regulations.

A recommendation and motion were made by the committee to refer **Complaint No. 24-72** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint No. 24-74** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter an Assurance of Voluntary Compliance on **Complaint No. 24-77**. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter an Assurance of Voluntary Compliance on **Complaint No. 24-79**. Motion carried by unanimous voice vote.

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A recommendation and motion were made by the committee to enter an Agreed Order on **Complaint 24-80** with settlement authority given to Board attorney for notice of administrative hearing. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter an Agreed Order on **Complaint 24-87** with settlement authority given to Board attorney for notice of administrative hearing. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to have the board attorney issue a letter of admonishment on **Complaint No. 25-01** due to not responding to complaint within the required 20 days. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-23** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint No. 25-31** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint No. 25-34** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-35** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and a motion were made by the committee to refer **Complaint No. 25-36** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint No. 25-37** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-38** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-40** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-41** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-44** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

Old Business

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ASWB updates- Hank Cecil reported.

Hank shared that the ASWB meeting in May provided excellent information. He stated we may want the speaker to come and provide training for the board for a perspective from the disability community. Hank stated that ASWB has started a task force to think about and discuss nationwide data on where they are practicing and etc. for our workforce.

Hank shared that the leadership weekend is scheduled for August. He and Whitney Cassity-Caywood will attend. He shared the new board member training is scheduled for September.

Compact Licensing updates— Hank Cecil reported.

Hank shared that there are now 28 states in the compact, including Maryland and Mississippi have joined. Finance and rules committees are established. The multistate license allows a person to practice in all member states. A licensee must have only one home state. A member state can take an adverse action to restrict practice in that state and inform the home state. The home state can take action that affects practice in all compact states. Hank stated he will keep all updated monthly.

IT Updates - Hank Cecil reported.

Hank shared that due to the continued issues with live streaming the meetings staff will put in a ticket for COT to help resolve this. He asked all to be patient and stated we all hope it will work better at the July meeting.

Hank shared that the new software system is continuing with Phase II which will include renewals; license verifications; linking supervisor and supervisees; and the data migration is ongoing.

Hank shared that the IT company, Tyler Technologies, can help get the supervision contracts, so that contracts can be completed and reviewed online. It will help with tracking and keeping up with contracts, etc. and make it easier for staff and those submitting them. The cost is \$6,000 per year. Discussion was held and Whitney Cassity-Caywood made a motion to allow Tyler Technologies to develop a section on the supervision contracts at a cost of \$6,000 per year. Lori Vogel seconded. Motion carried by unanimous voice vote.

Regulations update— Hank Cecil reported.

Hank shared that three regulations, 201 KAR 23:012, 201 KAR 23:025, and 201 KAR 23:075 have been filed with LRC. The compact rule on rulemaking and applications are new and the amended continued education are ordinary regulations with public comments open to June 27, 2025.

Hank shared the draft code of ethics regulation 201 KAR 23:080 where changes have been made and the comments from licensees were added. Discussion was held and suggestions made. Hank stated he and Mike Nickles will work on the wording and bring it back to the board to review at the July meeting. Genesia Kilgore-Bowling suggested something be incorporated about “coaching” due to this happening more. She feels it is concerning, and it could harm the social work profession because people may call themselves social workers. More discussion on this at the July meeting.

Exam Prep Workshop- Hank Cecil reported.

Hank reported that the workshop went great. Marc reported that there were 68 total participants with 64 CSW's and 4 LSW's. He stated Dr. D did an excellent job and was very direct and helpful. Hank asked Whitney Cassity-Caywood and Genesia Kilgore-Bowling to follow up with the group participants to see when they pass and if taking the workshop helped them pass the exam. With the success of the pilot discussion turned toward sponsoring another workshop in January 2026 and then again in June of 2026. Dr. D has provided January dates. Discussion was held on the dates and decided

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to have the next one January 9th and January 10th, 2026. Whitney Cassity-Caywood made a motion to accept and authorize an exam prep workshop in January 2026 for KY residents only. Genesisia Kilgore-Bowling seconded. Motion carried by unanimous voice vote.

Whitney Cassity-Caywood asked about the questions on the registration form and wants to add some additional questions related to students and ask if anyone has taken the exam previously but failed. She asks if there is a way to see the names in ASWB site of the persons who did not pass their exams so we can send the email invites to the workshop. Vanessa Jones will locate the names and will send the registration form to Whitney to update.

May Listening Session

Hank reported that five people attended the listening session on May 30th to discuss provisional licensing for MSW students in their last practicum, the scope of practice, case load, supervision, etc.

Hank stated we will look at having another listening session later in the year and asked all to think about topics for discussion.

New Business

Contractor evaluations

Hank reminded the board about the annual contractor evaluations for the board's attorney and investigator. The evaluation forms will be sent to board members prior to the July meeting.

Announcements

Brenda Rosen shared that NASW KY have a mental health insurance reform task force, and they are having a meeting the 2nd Wednesday of every month. The majority are mental health providers, but she wanted to let all know in case they would like to attend. Brenda shared they are working on a survey related to people coping with their grief and loss.

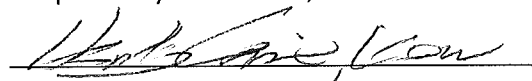
Brenda stated NASW KY Chapter is getting push back from LCSWs about the provisional license for liability concerns and they are still receiving concerns about conversion therapy; what it does and what it means for licensees even though the law did not approve the use of it.

Hank Cecil shared that Lori Vogel and Whitney Cassity-Caywood's board term ends this month. Whitney has applied to be reappointed, and Lori agreed to attend the July meeting if no one is appointed in her position by then.

Adjournment – Whitney Cassity-Caywood made a motion to adjourn the meeting at 1:22 pm. Seconded by Laura Guffey. Motion carried by unanimous voice vote. Meeting adjourned.

Next meeting: Monday, August 11, 2025, at 10:30 am CT/11:30 am ET at the Board office, 125 Holmes Street, Suite 310, Frankfort, KY 40601.

Respectfully submitted,



Board Secretary

Board Approved Date:

